

# **NWT WTF Tae Kwon Do Association - Minutes Annual General Meeting December 21, 2016**

**Incorporated:** Revision in November 1996.

**Registration #:** SOC735

**Fiscal Year Ending:** Feb 28, 2016.

7:00pm Dec. 21, 2016, NWT WTF Tae Kwon Do Association AGM

Location: Boston Pizza, Yellowknife, NT

Attendees: Tanya Shum, Jim Hope, John Carr, Kevin Cull, Michelle Reddick, Stacie Smith, Elaine Carr, Clayton Ashlie

## **1. Agenda**

- Fill in attendance sheet
- 2015 AGM Minutes
- Financial Report
- President's Report
- Update of Funding Status
- Update on Sport North Conditions
- New Business
- Dissolution of Board
- Nominations for new Board
- Election of new Board (9 members)
- Adjournment

## **2. Review of Last Year's AGM Minutes - Elaine**

Minutes tabled  
Motion to accept last year's AGM minutes.

Moved By: Kevin  
Seconded By: Stacie  
Passed: Unanimous

## **3. Financial Report – Michelle**

Presentation of Detailed Financial Report.  
Motion to approve Financial Statements.

Moved by: Stacie

Seconded by: Kevin  
 Passed: Unanimous

**4. President’s Report - Stacie**

President deferred report to Funding/MACA/Sport North discussion.

**5. Update of Funding Status – Elaine & Stacie**

The funding for the Association will be through MACA rather than Sport North starting the government fiscal year that begins April 1, 2017. Accountability for Sport North will have to be completed for the current year by February 28<sup>th</sup>, 2017. Elaine will complete the accountability on the Sport North website.

MACA Approved the funding application put in by the NWT WTF TKD Association for nearly \$60,000 over three years (approximately \$20,000 per year). This was applied for as follows for the 3 year period starting April 1, 2017 and ending April 1, 2020:

	Program Theme	Program Title	# of Years	Budget per Year	Overall 3 Year Budget
1	Participant Development	Junior Territorial Championship Tournament	Annual (3)	\$1800	\$3,400
Each year, a junior territorial tournament is held for sport participants under the age of 16 with competitions in both sparring and forms divisions. This is often the first tournament experience for young participants in taekwondo and typically the only taekwondo tournament held in the NWT each year. The hosting club receives \$1800 to fund this tournament each year.					
2	Participant Development	Attendance at local or regional tournaments	Annual (3)	\$1500x 3 per year = \$4500	\$13,500
Taekwondo participants are invited to travel to attend tournaments in southern locations, typically in Alberta, to have competitive sparring experiences. \$1500 is allotted per tournament chosen by the NWT TKD Association’s tournament selection committee, and distributed among those who attend based on receipted costs.					
3	Leadership & Coordination	Annual General Meeting/ Board Meetings	Annual (3)	\$100	\$300
Refreshments for those attending the Annual General Meeting/ board meetings.					
4	Leadership & Coordination	Insurance	Annual (3)	\$2000	\$6,000
Annual insurance cost to the Taekwondo Association.					

5	Leadership & Coordination	Sport North Membership Fees	Annual (3)	\$100	\$300
	Association annual membership fees to Sport North.				
6	Leadership & Coordination	Taekwondo Canada Membership Fees	Annual (3)	\$500 (TBD)	\$1,500
	Currently determining how to manage membership with the national sport body.				
7	High Performance	National Championships	Annual (3)	\$1800	\$5,400
	Attendance by high performance athlete and coach at National competition.				
8	Participant Development	Sparring Training Camps	Annual (3)	\$300 x four times a year = \$1200	\$3,600
	Training camps prior to attendance at southern tournaments & National championships.				
9	Participant Development	Refereeing/Officials Clinics	Annual (3)	\$300	\$900
	Local training clinics for referee/officials training that will precede Junior Territorial Championships.				
10	Participant Development	Coaching Clinic	One event, 2 Certifications	\$3000	\$3,000
	Bring up trainer (from Alberta) to provide coaching certification training for NWT coaches in NCCP sport specific coaching program. Provide single trip for trainer if possible (on a weekend) to train NWT coaches in workshops for Taekwondo Canada's Assistant Instructor (AI) and Dojang Coach (DC) certification levels. Provide workshop with intent to certify up to 10 instructors in AI and DC.				
11	Participant Development	Purchase Tournament flooring (10m x 10m)	One time	\$2500	\$2,500
	Purchase standard regulation size sparring mats for use at annual Junior Territorial Tournament to accustom NWT athletes to practicing sparring on the same type of surface as is used in higher level competition.				
12	Participant Development	Purchase Electronic Sparring Gear	One time	\$8650	\$8,650
	Purchase two each of four hogu (chest protector) sizes and all ancillary equipment for electronic scoring capabilities. This equipment will be used in the junior territorial tournament each year and can be loaned out to clubs for practice when high performance athletes are planning on attending southern tournaments to accustom them to the scoring sensitivity. This is the type of equipment used at national level competitions and at larger regional tournaments, and would help give our NWT athletes				

	a competitive edge when attending higher level competitions. (Pricing Truescore PSS by Daedo in \$US, used 0.75CDN/US for conversion).				
13	Participant Development	Referee Certification	One time	\$3000	\$3000
	Bring up a trainer to certify multiple people in NWT as referees for tournaments. Trainer likely from Alberta. Certify 3 to 10 people as per demand.				
14	Participant Development	North Slave Tour	One time	Paid by others	\$0
	The Association has been contacted to provide workshops touring a number of NWT communities to provide introductory Taekwondo lessons to youth in the smaller communities. So far, we understand that this would be fully funded by other parties.				
15	Participant Development	Yellowknife Schools Demonstration	Annual (3)	Free	\$0
	The Association is looking to work with physical education teachers at schools in Yellowknife to provide free demonstration workshops to provide an introduction to Taekwondo to youth in Yellowknife at the Grade 8 & Grade 9 levels. This is very achievable and has no cost associated because Yellowknife is the location where all coaches currently reside, and some are willing to volunteer their time to do this.				
			One time	Annually	Total
		Totals	\$17,150	\$12,300	\$54,050

The accountability for the new funding arrangement is different from that of Sport North in that SN would give us funding based on a points system, whereas MACA will be giving us money based directly on how we spend it. Accountability will be the submission of financial statements. MACA has noted that they will not be wanting to give us any money back, so we will have to make sure to spend the money within the 3 year time-frame. They have noted that they are flexible for us to make changes from the above noted plan, and can carry over funding within the timeframe noted, but definitely want us to have spent all the money by the end of the 3 year funding agreement time.

It was noted that Assistant Instructor (AI) and Dojang Coach (DC) training from TKD Canada would possibly have to be done for a coach to attend Nationals for the coming year, so this wouldn't fall under the new funding arrangement. The Association has funds in the bank account to cover such activities.

Stacie volunteered to organize training through TKD Canada for the AI and DC trainings.

An officiating clinic is required before junior territorials (scheduled for April ??), and the Junior Territorial Tournaments each year are in our funding application.

John and Kevin volunteered to order equipment (electronic scoring gear, floor mats, etc). It was noted that we may have to start paying for storage somewhere for these items as they will get quite large.

The ongoing membership with Sport North was discussed. Kevin updated us from his attendance at the semi-annual Sport North meeting. Sport North membership will continue to give us access to NCCP courses (coaching certifications), and Sport North is available as a resource to help organize events for training.

A motion was made for the NWT WTF Taekwondo Association to remain a member of Sport North.

Moved by: Elaine  
Seconded by: John  
Passed: Unanimous

## **6. New Business:**

### **6.1 Taekwondo Canada Membership:**

John has been in contact with Master Park and Taekwondo Canada. TKD Canada is keen to have the NWT as part of the organization again. There is a membership form to fill in. John volunteered to fill in the paperwork. John will figure out how much it will cost, and start the paperwork to apply to get our membership back.

Motion to apply to regain our membership with TKD Canada:  
Moved: Elaine,  
Seconded: Michelle  
Passed: Unanimous

### **6.2 Travel to communities for TKD Clinics**

Kevin will follow up with Colinda Blondin on MACA offer to send instructors to do TKD clinics to various communities.

### **6.3 MACA Email – Board Capacity Building**

MACA noted our need for Board Development work. Board recruitment of outside directors with no TKD connections was something we should work on. Stacie and Elaine will organize a meeting with MACA to discuss board development at which all board members who are interested will be welcome.

### **6.4 MACA Requirements**

MACA requested some items as part of the funding requirements:

- Proof of Insurance
- NWT Societies proof of membership in good standing

Michelle will get these things together to send to MACA.

## **7. Dissolution of Board**

Motion to Dissolve Existing Board

Moved By: Michelle

Seconded By: Stacie

Passed: Unanimous

## **8. Election of New Board**

John nominated all others present (Tanya, Michelle, Stacie, Elaine, Kevin, Clayton & Jim).

Michelle Nominated John.

Kevin nominated Ron Leonardis for a total of 9 members.

New board was approved by acclamation.

**BOARD MEMBERS ELECTED**

**Clayten Ashlie**

**Elaine Carr**

**John Carr**

**Kevin Cull**

**Jim Hope**

**Ron Leonardis**

**Michelle Reddick**

**Tanya Shum**

**Stacie Smith**

## **9. Motion To Adjourn**

Moved by: Kevin

Passed: Unanimous

Time: 8:00pm